

Mentornet Online Privacy Policy

Effective Date: 31 January 2014

BY ACCESING OR USING OUR WEBSITE, YOU AGREE TO THIS PRIVACY POLICY. IF YOU DO NOT AGREE TO THE POLICY, PLEASE DO NOT ACCESS OR USE OUR SERVICES.

1. Information we collect about you

1.1 We collect information about you when you complete and submit any forms and some information is also collected automatically when you use the Website. If you register for any courses some of your personal information will be captured as required in order to process your results through ETDP SETA according to the information needed for the NLRD. You may visit our site anonymously in order to browse the content that is available to non-registered users.

2. How we use your information

2.1 Any of the information we collect from you may be used in one of the following ways:

2.1.1 To personalize your experience (your information helps us to better respond to your individual needs)

2.1.2 To improve our website (we continually strive to improve our website based on the information and feedback we receive from you)

2.1.3 To improve customer service (your information helps us to more effectively respond to your customer service requests and support needs)

2.1.4 To process transactions via PayFast

2.1.5 To provide you with information, products or services that you request from us or which we feel may interest you, where you have consented to be contacted for such purposes

2.1.6 To allow you to participate in interactive features of our Services, when you choose to do so

2.1.7 To notify you about changes to our Services

2.1.8 In any other way we may describe on a specific web-page when you provide the information

2.1.9 To send e-mails regarding courses that you are or where enrolled for

3. Disclosure of your information

3.1 Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company or individual for any reason whatsoever without your written consent, other than for the express purpose of delivering the purchased product or service requested by you.

4. Updating or correcting your personally identifying information

4.1 You may change any of your Personally Identifiable Information online by logging in and navigating to 'My Details' in accordance with instructions posted elsewhere on our Website.

4.2 You may also access, request deletion, and correct your personal information and privacy preferences by contacting contact@mentornetonline.com or writing to us at:

Mentornet Online
PO Box 7954
Centurion
0046

4.3 Please include your ID, name, address, and e-mail address when you contact us. We encourage you to promptly update your Personally Identifiable Information if it changes. You may ask to have the information on your account deleted or removed and request that we no longer have contact with you; however, because we keep track of past transactions for as long as is reasonably necessary, you cannot delete information associated with past transactions on this Website. In addition, it may not be possible to completely delete your information without some residual information because of backups.

5. Data security

5.1 Any payment transactions will be encrypted using Secure Sockets Layer (SSL) technology by PayFast. Mentornet Online does not store any credit card numbers or process any payments directly, this is purely managed by PayFast.

5.2 To make online purchases you must use an SSL-enabled browser in order to protect the confidentiality of your personal and credit card information while it is transmitted over the Internet.

5.3 Access by you to your account is available through a password and/or unique user name selected by you. This password is encrypted. We recommend that you do not divulge your password to anyone, that you change your password often (at least twice a year) using a combination of letters and numbers, and that you ensure you use a secure web browser. We cannot be held accountable for activity that results from your own neglect to safeguard the secrecy of your password and user name. If you share a computer with anyone, you should always log out of your account after you are finished, in order to prevent access to your information from subsequent users of that computer.

5.4 Please notify us as soon as possible if your user name or password is compromised. Call +27 12 653 2119 for assistance, or email contact@mentornetonline.com.

5.5 Unfortunately, no data transmission over the Internet or any wireless network can be guaranteed to be 100% secure. As a result, while we strive to protect your Personally Identifiable Information, you acknowledge that: (a) there are security and privacy limitations of the Internet which are beyond our control; (b) the security, integrity and privacy of any and all information and data exchanged between you and us through this Website cannot be guaranteed and we shall have no liability to you or any third party for loss, misuse, disclosure or alteration of such information; and (c) any such information and data may be viewed or tampered with in transit by a third party.

6. Cookies and other technologies

6.1 When you use our Websites we may use cookies and other technologies in order to facilitate and customize your use of our Services.

7. Links to third party web sites and advertisers

7.1 Occasionally, at our discretion, we may include or offer third party products or services on our website. These third party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

8. Online privacy policy only

8.1 This online privacy policy applies only to information collected through our Website and not to information collected offline.

9. Terms and Conditions

9.1 Please also visit our Terms and Conditions section establishing the use, disclaimers, and limitations of liability governing the use of our Website at <http://www.mentornetonline.co.za/termsandconditions.php>.

10. Changes to this privacy policy

10.1 It is our policy to post any changes we make to our Privacy Policy on this page. If we make material changes to how we treat our users' information, we will notify you by e-mail to the primary e-mail address specified in your account and through a notice on the home pages of the Website. The date on which the Privacy Policy was last revised is identified at the top of the page. You are responsible for ensuring that we have an up-to-date active and deliverable e-mail address for you, and for periodically visiting our Website and this Privacy Policy to check for any changes.

10.2 Your continued use of the Services after such modifications will constitute your: (a) acknowledgment of the modified Privacy Policy; and (b) agreement to abide and be bound by the modified Privacy Policy.

11. Contact us

11.1 If there are any questions regarding this privacy policy you may contact us using the information below:

<http://www.mentornetonline.co.za>

Mentornet Online
PO Box 7954
Centurion
Gauteng
South Africa
0046

Phone number: +27 12 563 2119
Email: contact@mentornetonline.co.za